

# STATE COUNCIL FOR OPEN AND LIFELONG EDUCATION KERALA (SCOLE-Kerala)

Vidhyabhavan, Poojappura, Thiruvananthapuram-695012, Kerala

Department of: <b>General Education</b>	Unit Faculty: <b>SCOLE - Kerala</b>
Name of Programme:	Venue:
Name & Designation :	
(Basic Pay):	

1			2		3			4	5		
Description of Journey					Distance	Mode of Conveyance used	Mileage Allowance			D.A for halts	Total
Date and hour		Place					Air/ Rail at .....	Incidental Expenses	For Road Journeys		
DATE	Departure	Arrival	From	To							
						<b>Total</b>					

Net Claim (in words) :

Amount Admitted  
Rs .....

Amount Passed  
Rs. ....

Signature  
Received Payment

Signature of Disbursing Officer

Secretary / ED

Signature with Date: